

Mansfield Band Parents Association, Inc.
Monthly Meeting Meeting Minutes - Wednesday, April 3rd, 2019
Attendees -

Jackie Newcomb, Barbara Mosca, Kim O'Neill, Dianna Dolan, MaryBeth Kennedy, Matt O'Neill,
Siobhan McDonald, Susan Graf, Nancy LeBlanc, Aaron Nicodemus, Christine Bellavance, Michelle Fine, Kelley Giambanco, Carol
Penney, & Matt McGuire

Meeting started at 7:05

Treasurer Report

- March was a busy this month with payments and spending.
- Jackie and Michelle will be working on a spreadsheet for sponsorships & friends and family reminders that will be general to all students/parents. It will state that all sponsorship/friends and family donations are still being accepted since we did not meet our goal.
- In the fall we made \$2750.00 on our Facebook donation page.
- In the spring we brought in \$3720.00 in Corporate sponsorships, and \$3939.00 in friends and family.

Secretary Report

- Gillette Update-
 - Aaron Nicodemus is doing a great job taking over the reins of Gillette. He ran his first event with little help last weekend. We are looking for some help for the next Revs game since percussion parents and students will be away in Dayton.
 - We are all up to date in payments for the 2018-19 season except for deferrals.
- Home Show Update
 - Spectator Fees - \$7137,00
 - Concessions - \$2630.16
 - Candy Grams, flags, Baked Goods - \$558.00
 - 50/50 Raffle - \$298.00
 - Cotton Candy /Popcorn - \$343.10
 - Group Fees - \$1200.00
 - Total = 12,166.26
 - This is not the final profit, we have many bills that need to be paid like the custodian, police detail, cafeteria, & supplies. Our final profit after all expenses will be around \$5000.00. This low profit is due to less bands participating this year.

Band Director Report

- Congrats to white team who came in first, and green team for their 2nd place finish.
- Percussion is going to Ohio and was promoted to open class in NJ. They ended up with an 83 at finals. We will perform at 12:20 on Thursday, April 11th in Kentucky.
- MICCA is this Friday for the High School and Middle School.
- Last band concert is on May 28th.
- Percussion/color guard banquet will be on 27th at 6:00 at Bella Sarno.
- Graduation is June 2nd where the band will be performing at the Xfinity center.

Fundraisers

Murder Mystery Night

- We need to sell tickets. As of right now we have only sold one. The best way we have found to sell them is for everyone to take a bunch and try to sell them individually.
- We also need to send them the final payment before the event.
- We will provide popcorn and M&M's. Kelley will ask Gillette for the popcorn. Nancy will put together a sign up genius to ask for gift cards, M&M's, scratch tickets and clean up help.

Restaurant Monthly Fundraiser

- In March, Deco's brought in \$35, but they decided to bump us up to \$75.
- This month it will be on April 29th at Jimmy's Pub. Anyone interested in joining band parents, we will meet at 7:00pm for drinks and appetizers.
- May 21st is at Home Plate in Norton 11:30-9:30. Dianna Dolan is working on some fun gift baskets to have available for raffling that night.

New officer Nominations

- Calling for all nominations for all board positions for the 2019-2010 year. We have posted here and will post on the Mansfield Band Parents page the board positions and their duties. We ask that you can do either of the following:
 - Self nominate
 - Nominate someone else then...
 - Send your nominations to our current president, Carol Penney at cpenney12@verizon.net . She will create a ballot with all the nominations to the next meeting where each nominee will give a short speech as to **why becoming part of the board is so important to them.**
 - The ballot will then be passed around for final voting.
 - The following is a list of the positions and their duties. If you have any questions, please email us at mansfieldbandparents@gmail.com.

Article VII - Duties of Officers

1. The president shall be a member of the Executive Committee and the principal executive officer of the organization and, in general, direct and supervise all activities of MBPA. The President shall represent MBPA at all special events and functions including, but not limited to Grant and Award receptions. The president shall select and appoint the chairpersons of all standing committees as defined in 7.6, members to head special projects and liaisons to bands and color guards. The president shall be an ex officio member of all committees. President shall review all financial expenditures and receivables each month in accordance with the Liability Insurance Policy.
2. The vice-president shall be a member of the Executive Committee and, in the absence of the president, shall perform the duties of the president. The vice-president shall perform other duties as may be assigned by the president or Executive Committee. Vice President shall direct and supervise all MBPA fundraising activities and sponsorships, excluding such activities taking place at Gillette Stadium.
3. The secretary shall be a member of the Executive Committee. The secretary shall keep the minutes of membership meetings. Minutes shall be uploaded to the MBPA webpage within five (5) business days of each monthly meeting. The secretary shall coordinate weekly communication updates to the Members. The secretary shall collaborate with the webmaster to ensure the MBPA website remains accurate and timely. The secretary will perform all duties incident to the office and such other duties as may be assigned by the president or Executive Committee.
4. The treasurer shall be a member of the Executive Committee. The treasurer shall have charge of and be responsible for all funds including student accounts of MBPA in accordance with the organization's policies. The treasurer shall present a written financial report, prepared in accordance with the Organization's policies, at each membership meeting (no more than monthly) or at other times as requested by the Executive Committee. The treasurer shall also be responsible for the timely preparation of (or for retaining an appropriate person to prepare) all required tax and informational filings required by all jurisdictions.

Next meeting is May 1st.