

Mansfield Band Parents Association, Inc.
Monthly Meeting Minutes - Wednesday, July 11, 2018
Attendees -

Jackie Newcomb, Matt McGuire, Nancy LeBlanc
Mark Giambanco, Kelley Giambanco, Carol Penney, Mary Beth Kennedy, Jill Kearney, Mike
Robinson, & Michelle Fine.

Treasurer Report

- June is the end of the 2017-2018 fiscal year
- Received the Dream Dinners check
- Received the two final Dayton payments that were outstanding.
- Last percussion banquet reimbursement check was just sent out
- Registration for FFN was paid of \$30.00
- We have new student credits totaling \$325 from Gillette, and \$188.50 of that which is being donated to a student to help pay off their Disney payment that is still outstanding from 2015. The amount of \$12.77 of student credits from this past year is being donated back to the music program from graduating seniors that did not use them while they were still an active member.
- As of today our available cash is \$26,576.12. We have \$15,108.45 in our checking account, \$11,934.73 in our money market account. These amounts include student credit money and financial aid, which amounts to \$3010.00.
- Next month we will be paying for our annual insurance which is around \$600.00.
- Do we want to make it a wash for 3 items that are still outstanding from over a year ago? All decided to make the 2 smaller items; one being a truck rental fee from choir and two an expenditure from drama a wash. We will just work toward the Disney payoff with any student that would like to donate their credits from Gillette.
- Jackie met with Michelle Fine to give her some training on how the Treasury works for the Band Parents. The major obstacle they are trying to accomplish is what program to use to keep track of student's accounts and create spreadsheets. They have decided that QuickBooks would be easier for paperwork purposes. We need to get our federal tax information to try to get a better rate otherwise it will be pricey. Mark Giambanco will work on trying to find out where that paperwork is.

Matt McGuire Report

- Mattress Sale is coming up and we will need to get the information out there about the date and time which is, Sunday, August 26th. On Tuesday during band camp, August 14th at 6:00 we will hold a meeting in the auditorium with Jack from the Mattress Sale to talk to the parents and students about the mattress sale that will be happening the following week.
- Pulmonary schedule for the winter band competitions are now out and are on the MBPA calendar. Home Show will probably be March 9th, 2019. There is another show going as well on that day on the north shore. This might mean that our show will be a little smaller by a couple of schools. The group fee however has gone up to \$75 instead of \$50 in the past, so it may all balance out in the end. This is nothing we should be worried about.

Secretary Report

- Band Uniforms need to be fitted for all the students. This will be done during band camp. We will start on Monday at noon with the seniors then juniors, etc... They will find their uniforms from last year. This will eliminate fitting a lot of students that might still fit into their uniforms from last season. Kelley Giambanco will be there as well as Jackie Newcomb, Carol Penney, and Marybeth Kennedy. The more volunteers we have, the faster it will go. We also are looking for volunteers to sew hems on pants, sleeves and possibly taking in sides of pants if necessary.
- Family Fun Night was a great success. We made \$1269 before expenses. We still need to pay for the cotton candy machine rental and a couple more small expenses. Overall people were buying lots of cotton candy for \$3, water and soda for \$2, candy for \$1, cake pops for \$2, and glassware from Kim O'Neill with Mansfield logos on them for \$8 and \$10. Kim's glasses brought in over \$300.00 alone. We needed to get \$130.00 of 1's from other businesses all night since most people were paying with 20's. Sell more products next year. People will buy!!
- The Tuesday of Band Camp will be a busy one. We will be having our annual band camp cookout. All students, parents and siblings are invited. We will need to rent a charcoal grill again. We will need to reach out to Kevin Brown to see if he will rent it and pick it up for us. We will also put a sign up genius together for all the other items like paper products and food. The hamburgers and hotdogs as well as the rolls will be paid for by the MBPA.

Sponsorships-

- Last year was our pilot year for assigning sponsorships to the students. Each student got 3 businesses from the spreadsheet that was provided. First of all, do we think 3 is enough for students to get to their goal? Everyone agreed that 3 were plenty unless they received 3 businesses that did not respond back to them. Everyone's input was to first gather a really good sponsor list. Doing this would require some work. Nancy would like to have a committee of 2 or 3 more to get feedback and update this list.
- Marybeth Kennedy and Jackie Newcomb volunteered to help Nancy with this list. They will try to eliminate businesses that have not responded for years, and add ones that are not listed.
- Nancy would like to get two seniors in the band and one senior from the color guard to help create a video to explain sponsorship and how to do it. We could then upload this video to the Mansfield Band Parents website for students to view if they need help when soliciting.

Other Items-

- Nancy LeBlanc, Jackie Newcomb, Michelle Fine, Carol Penney, Kelley Giambanco, Jill Kearney, will be going over the by-laws On August 7th at 7:30. They will go over all and look to see if anything needs to be changed or added. They will add some committee positions to eliminate some jobs that some of the board members have taken on in the last couple of years like a chaperone coordinator, events coordinator, logistics coordinator, travel coordinator, and a Gillette coordinator.

Next band parent meeting will be held immediately following the band parent barbeque, Tuesday, August 14th.