

Mansfield Band Parents Association, Inc.
Monthly Meeting Minutes - Thursday, June 7, 2018
Attendees -

Jackie Newcomb, Matt McGuire, Nancy LeBlanc
Mark Giambanco, Kelley Giambanco, Carol Penney, MaryBeth Kennedy, Bernie Dolan, Dianna Dolan, Susan Burns, Eunice James-Scott, Susan Graf, Jill Kearney, Kim O'Neill, and Matt O'Neill.

- **Amendment to the by-laws** - Carol Penney would like to start off the meeting by asking to make an amendment to the by-laws to make The Secretary position to a 3 year term since there are no other nominations to for the upcoming position in the 2018-2019 MBPA election s today. There was a motion for this amendment change by Jackie Newcomb to extend the secretary position to 3 years, Nancy LeBlanc seconded it, all were in favor, there were no abstentions, the vote passed. Motion to extend secretary role to 2018-19 fiscal year will continue for the third year.
- **Elections** -Carol Penney has also created a ballot for the MBPA board positions that we need to vote on tonight for the 2018-2019 fiscal year. However we have not had any nominations for any of these positions. All of the officers that are currently in the positions for the 2017-2018 fiscal year are willing to run again, so we would like to do a hand vote rather than send a paper vote to save time. Susan burns motioned to do a hand vote instead of a paper vote, Michelle Fine seconded it, and there were no abstentions, the vote passed. Jackie Newcomb is re running for Treasurer, Carol Penney is rerunning for President, Nancy LeBlanc is rerunning for Vice President, and Kelley Giambanco is rerunning for Secretary. Carol Penney motioned that all positions stay the same, Susan Burns seconded it, all were in favor, there were no abstentions, and the vote passed. Kim O'Neill will be the Secretary in training and Michelle Fine will be the Treasurer in training. Elections are now all set for the new 2018-2019 year.

Treasurers report:

- A generous band family wants to make a donation of an item that the marching band students could use that would be useful instead of a cash donation. This donor had suggested caps for the students. Nancy LeBlanc and Mark Giambanco had agreed to get quotes and a design for them.
- There were some credits applied towards the outstanding Disney payment this month.
- We pretty much broke even on selling candy/water. We had budgeted for \$200.00 and we made \$216.06 after expenses.
- This month for the restaurant fundraiser at Chipotle was about \$177.00. Bertuccis will be this month on June 13th, which give us 25% of all purchases.
- Jackie just paid the Dayton hotel bill.
- Jackie is waiting for a couple of receipts from the percussion banquet to close that event out.
- We currently have \$26,095.00 in the bank. We will be going into the next fiscal year with \$20,000.00 minus any student credits.
- Jackie is hoping to be using QuickBooks by the beginning of July

Band Directors Update:

- We are now, getting in the marching band season which is exciting.
- We are wrapping up the end of the school year.

- Matt will be proposing to the school board next week for the fall marching band trip.
- Matt would like to thank everyone for the money raised, volunteering, cheering the students on, and all the support all the parents have given throughout the year. He really could not do it without all of you.
- We will increase to about 8-10 more students in the marching band this coming year.
- Meeting for the fall marching band season will be, Thursday, June 14, at 6:30 for information about the upcoming program. This is most important for new members coming in from the QMS.

Secretary Updates:

- Banquet was successful. Everyone liked the venue; however some people were disappointed with the temperature of the food.
- Mattress Fundraiser will take place this summer on Sunday, August 26th. Matt and some board members will need to meet with Jack before the parent/student meeting to discuss the details.
- Gillette is our biggest fundraiser that happens all year round. We have over a month off, but we still have many concerts and football games that will be coming up. Please consider signing up for a future event.
- Yankee Candle will be happening again this summer and fall. Online sales will start in the middle of July. Catalog sales will be in the fall after school starts. All fall orders will be delivered for Christmas. Details to come for online sales. This fundraiser is the easiest, and can bring us over \$1000.00!
- Family Fun Night will take place on Tuesday, July 10th. We will be submitting the paperwork to the town hall to the board of health and paying our \$30.00 application fee for the night. We will be selling cotton candy, water and any leftover candy from the QMS concert. We will request to be near Jonah Fine where he will be playing music for us in the background.
- Amusement park fundraiser information for the future at Xfinity. There is a minimum of a three day time frame. If they come during off peak season, it can be free of charge from Xfinity. The amusement park gives you a percentage of what you sell. The more you sell, the more you make. The only expenses you have are a police detail and a dumpster for the whole time. They come with their own insurance. Kelley is waiting for exact numbers from the Mansfield Elks to see if this is worth doing.

Other Agenda Items:

- The by- Laws have not been looked at since 2015. We should be reviewing them every year. We made a subcommittee to go over the by-laws. The meeting will take place in July and the results will take place at the August meeting.
- We went over the draft of the proposed budget for 2018-2019. Stated in the by-laws Mr. McGuire met with the board first to go over the budget. Mr. McGuire cut about \$7000.00 in the budget, and then Jackie added other costs in the budget in administrative fees.
- Nancy motioned to vote to approve the budget for the whole year, Susan Burns seconded it, Susan Graf opposed it, there were no abstentions, and the vote passed.

Next Meeting will be July 11th at 7:00

