

Mansfield Band Parents Association, Inc.
Monthly Meeting Minutes - Wednesday, May 3, 2017

Attendees - Matt McGuire, Mark Giambanco, Kelley Giambanco, Jackie Newcomb, Carol Penney, Mark Horowitz, Marybeth McIntyre, Eunice James-Scott, Lily Krentzman, Kim O'Neil, Marybeth Kennedy, Patty Goldberg, Nancy Leblanc, and Scott Souza,

Notes from Treasurer's Report

- With most of the expected revenue and expenses accounted for in fiscal year 2017, MBPA revenues topped \$60,000 this year with over \$55,000 of that derived from Gillette (\$44,848.31) and Home Show (\$10,480.67), with an estimated \$1,000 in expense from Home Show outstanding to cover Food Services charges. YTD spending on Percussion stood at over \$26,000 after almost \$11,000 in expenses related to Dayton during the month of April - an amount inflated by the directed draw down of Student Credits to offset individual trip expenses.
- Student Credit Balances stand at a relatively low \$1,171 on April 30 - down from a beginning fiscal year balance of over \$4,100 - after Disney and Dayton transfers and a cleanup / forfeiture of balances for students who have left the Band Programs. YTD total stands at almost \$14,000 in student credits being earned and allocated to offset individual family expenses.
- Varsity and JV Color Guard expenses finished the season with a favorable variance of \$6,425 relative to budget. Combined with Percussion and Marching Band also finishing April slightly under budget, and more than \$2,000 favorable variance on the Revenue side, **overall the Band Programs finished April with a FAVORABLE VARIANCE TO BUDGET of over \$9,400.**
- Cash Balance as of 4/30 stood at \$14,258. After planning for expected Gillette commissions anticipated to be received through 6/30, as well as monies owed and due MBPA, available Cash is currently projected as \$17,220.

Notes from the Band Director

- The Dayton trip was a good trip overall even though we did not get the results we were looking for. It was a good learning experience for all the kids throughout the whole trip. We had a couple of issues at the hotel with some of the students, but they were resolved immediately, and we are now looking forward to next year.
- We are now getting ready for marching band season, the Memorial Day parade, the final concert of the year, and graduation.
- We have 90 students currently signed up for marching band (not including color guard) coming up in the fall. This is exciting because this is the largest number in the marching band in years.

- Would like to add our marching band to some US national organizations to compete in local competitions. The first one would possibly be in NJ at the MET Life Stadium. If this gets approved, this trip would be on Veteran's Day weekend. Matt will be meeting with the school committee with the next couple weeks to see if will be approved.
- Matt is asking the band parents to approve two fees related to this trip in advance.
 - 1. Once and if the trip is approved, in order to participate in this competition, there is a fee of \$1100.00 that is due by the end of this month. Scott Souza motioned it, Jackie Newcomb sectioned it, all were in favor, and there were not abstentions.
 - 2. The music that will be used for the fall band season has copyright fees. Practicing cannot start until those fees of \$794.00 are paid. Scott Souza motioned it, Jackie seconded it, all were in favor, and there were no abstentions.
- Matt also asked the band parents to help 3 families that could not complete their Dayton payments which amounted to a little over \$2000.00. Scott Souza motioned it, Jackie Newcomb seconded it, all were in favor, and there were not abstentions. This is a clear example of why the MBPA is a great organization of people who support each other in good times and bad. Matt loved seeing how many parents went to Dayton, how we all worked together, and that we try to make the program work behind the scenes as smoothly as we can for the kids and for the program. We talked about maybe taking some money on the budget (which Patty does anyway) and keeping it aside just for families that need it in the future.
- The High School concert is on May 31st, and Carol Penny will sell candy, and water once again since it was so successful at the last concert.

Gillette

- We have had a low rate of sign ups in the last couple of events. April's event had to use some ANP volunteers. We are short staffed for the upcoming 2 events so far, with one of them being a double payment event. Mark Horowitz has tried to recruit people through email, Facebook, sign up genius, and he is out of ideas of how to get people to come help. He is worried that if we do not have an incentive for volunteers to work the events this summer then they will not sign up. Mark made up a 2 page write up about Gillette to give out to parents in any future meetings that Matt might have. It explains what Gillette is, how it works, how important it is, and how they can help instead of just writing a check. There is an 8th grade parent meeting coming up in early June that we discussed that maybe some parents and students could go and share their own experiences of how the band parents have helped raise money for them with specific examples/details.

We will have each person talk for like 30 seconds each to change up the faces so the audience gets the point without turning off their ears. We will look into using Tri-M kid and National Honor Society kids for Gillette. How can we get more color guard volunteers? We need them at our meetings. For now, everyone will try to share the Facebook posting of Gillette on their own Facebook pages, as well as try to recruit one new person each that might not know about Gillette.

Board Elections

- Elections will be held next month, which will be the last meeting of the fiscal year. Any voting member can nominate themselves or another voting member to be an officer. Officers shall serve a term for one full year. Please send all your nominations to Lily or Patty's email. Officers shall assume position of their duties at the conclusion of the meeting in which they are elected. No one can run in the same position for than 2 years in a row. We will have the formal vote which will need a quorum of at least 7 people present to elect these officers. Positions that are available are the following:

President - Oversee all of board members, make final decisions, run meetings, head projects.

Vice President - this person fills in if the President cannot be present

Secretary - shall take all meeting minutes

Treasurer - shall take care of all funds, financial reports, and tax prep

Please note our Next meeting will be on June 14th.

