

Mansfield Band Parents Association, Inc.
Monthly Meeting Minutes – Wednesday, April 5, 2017

Attendees – Matt McGuire, Mark Giambanco, Kelley Giambanco, Jackie Newcomb, Carol Penney,
Mark Horowitz, Marybeth McIntyre, Eunice James-Scott, Lily Krentzman,
Kim O’Neil Marybeth Kennedy, Arlene Coccia and Scott Souza,

Notes from Treasurer’s Report

- End of March cash balance was \$23,619 AFTER Home Show revenue and BEFORE final payments from Gillette were received in early April.
- Net income from Home Show was approximately \$10,700 on total revenue of approximately \$15,000 with an incremental \$500 in expenses related to Home Show still outstanding.
- Inclusive of early April payments from Gillette of over \$7,000 - including deferrals (\$2,036), January event checks (\$2500), back pay adjustments (\$1,967.81) and a Home Show donation (\$750) - available cash balance before anticipated expenses is projected at \$30,874.13. **Only \$250 from the "2016" Gillette season remains outstanding MBPA kicks off the 2017 season at Gillette with a Revs game on 4/8.** We have a total of 7 Gillette events scheduled (1 April / 3 May / 3 June) for the remainder of this fiscal year, with commissions earned likely to be received in the 2017/2018 fiscal year after July 1.
- Net of known short term expenses, student credits and contingencies, net projected cash stands at \$27,402.76
- JV & Varsity Color guard combined our running a very large favorable to budget variance (+\$10,500) with their season winding down on 4/15. M. McGuire estimated that roughly \$5,000 in expenses to cover staff stipends is still outstanding - line item budget for staff stipends was \$4,100 (Nov 2016).
- Due to the low volunteer turnout for the 4/8 Revs game and a scheduling conflict with NESBA Percussion finals, we made arrangements to have All-Night-Party parent volunteers join us for that first event under the arrangement we will compensate ANP \$100/volunteer and approve payment as soon after the event as possible so funds will be available to use for this year's party preparations. Anticipate MBPA owes ANP \$500 for 5 volunteers.

Notes from the Band Director

- Home Show was a great success. The president of NESBA said everything was really nice that day. He really liked how everyone was working together. The only negative feedback from the day was from all the groups from St. Ann’s. Everyone around the school experienced some kind of difficulty with them. NESBA is aware of this situation.
- NESBA finals had to be postponed due to the snow. There was no other option. NESBA did lose \$10,000.00 because of the reschedule, but would have lost \$32,000.00 if it did not happen at all. Salem High School is hosting Percussion and Color Guard. Percussion is on April 8th at 4:53pm.

- The Dayton trip is coming up. The final payment is due April 11th. The sendoff performance will be on Tuesday night, April 18th, the night before they leave. The students will be leaving at 5:30am Wednesday morning. The change in departure time/day has to do with the school not wanting the students traveling overnight. We will have a Dayton trip meeting next week to go over all the details of the trip.

Other Notes :

- Is there an easier way help Frank out with gas money when he drives the truck to all the competitions throughout the year? We will look into a gas card or other options for him.
- The Banquet for Percussion/Color Guard will be held on Memorial Day, May 29th from 5:30-9:30 at Raffael's in Walpole. Families are welcome. We voted the have the students have the meals be paid for, for the banquet. Mark Horowitz motioned it, Mark Giambanco seconded it. All were in favor, there were no abstentions. Students are free of charge; families will be charged \$20.00 a person. Banquet form is attached.
- Gillette has an event coming up on April 8th. It is the same day as finals. We are short 5-6 people for this event. Kelley Giambanco has recruited 5 All Night Party volunteers to fill those slots.
 - Gillette has paid everything they have owed us from events and back pay. Mark Horowitz talked with the head of concessions. They have agreed to pay us for 10-14 volunteers for each event. We never get paid for less than 10, but no more than 14.
 - We have 2 new contacts for Gillette. This will take some time to getting used to when dealing with communication.
 - We will be starting our new custom package in May. This included a handful of smaller events that we may pick up throughout the year.
 - We earned \$60,000.00 last year from Gillette. It may not be so easy this year since there is not incentive so far like trips etc. Waiting to hear what might be coming up for trips in the fall so we can market that to supply our events with volunteers. Would like to put together a 1-2 page letter of how to get new volunteers, advertising the incentives for these new trips. May look into giving a couple of our events to the 2017-18 All Nigh Party coordinators, if they are interested.
 - Some of the group decisions for the upcoming year for incentives/credits. We will not offer first time bonuses anymore. We will keep all other bonuses the same. Kelley Giambanco voted to keep them the same, Scott Souza seconded it, all in favor. There were no abstentions.
 - We will look into seeing if the Tri-M kids can help out at Gillette. See if they are age appropriate first.

Ohio:

- **When we are at the Nutter Center it is very dusty parking lot to walk through with equipment.. Matt would like to ask for a cover for the mixer to prevent it from getting ruined in that dust. It will cost around \$60.00. Everyone agreed that Matt can go ahead with that purchase.**
- **The MBPA will pay Frank for his cookout items this year to avoid collecting money from students and parents to cover the cost. Frank provides a cookout in Dayton on the Saturday night of the trip.**

Next Band Parent Meeting will be on Wednesday, May 3rd, 2017 – At this meeting we will be talking about who would like to run for President, Vice President, Treasurer, and Secretary. New officers will be elected at the June Meeting.